

**MINUTES OF MEETING OF DECATUR HOUSING AUTHORITY
OF THE CITY OF DECATUR, ILLINOIS**

Special Meeting

The Board of Commissioners of Decatur Housing Authority met in Special Session at the Don F. Davis Center, 1808 East Locust Street, Decatur, Illinois at 7:30 a.m. on Thursday, December 13, 2012.

Commissioner Yuhas called the meeting to order and at this time opening ceremonies were conducted by citing the Pledge of Allegiance. Upon a call of the roll, those present and absent were as follows:

Present: Robert Yuhas, Commissioner-Acting Chair
 Shelith Hansbro, Commissioner
 William Gosch, Commissioner
 Shad Etchason, Commissioner
 Lisa Campbell Hein- Vice Chairperson (via telephone)
 Thomas E. Smith, Secretary-Treasurer
 James Jankowicz, Legal Counsel

There being a quorum present and the meeting duly convened, business was transacted as follows:

Commissioner Yuhas presented the Open Time of the agenda. At this time Commissioner Yuhas introduced Mr. Leo Dauwer, the Executive Director Search Consultant, and explained the purpose of the meeting. Mr. Dauwer explained his process of interviewing candidates for the Executive Director position. He encouraged board members to ask questions and inquired what questions the board would like to ask. He informed the board what questions they are not allowed to ask.

At this time Commissioner Etchason made a motion to go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body pursuant to 5 ILCS 120/2 (c) (1). Commissioner Yuhas seconded the motion. Commissioner Yuhas called for a roll call vote. All voted "Aye". The motion carried.

The Board of Commissioners then went into closed session during its Special Meeting of December 13, 2012 at 8:58 a.m.

The board returned to open session at 12:08 p.m.

Commissioner Yuhas presented the Minutes from the Regular Meeting of November 8, 2012. Commissioner Etchason made a motion to accept the minutes as presented. Commissioner Gosch seconded the motion.

Hearing no comment, Commissioner Yuhas called for a roll call vote. All voted "Aye". The Motion carried.

Commissioner Yuhas presented the minutes from the Closed Session of November 8, 2012. Commissioner Etchason made a motion to accept the minutes as presented. Commissioner Gosch seconded the motion.

Hearing no comment, Commissioner Yuhas called for a roll call vote. All voted "Aye".

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The motion carried.

Commissioner Yuhas presented the Rent Roll/L&O Summary Report for the month of November 2012. Commissioner Etchason moved to receive and file the report. Commissioner Hansbro seconded the motion.

Hearing no comment, Commissioner Yuhas called for a roll call vote. All voted "Aye".
The Motion carried.

Commissioner Yuhas presented the Housing Choice Voucher Program Occupancy report for the month of November 2012. Commissioner Hansbro moved to receive and file the report. Commissioner Etchason seconded the motion.

Hearing no comment, Commissioner Yuhas called for a roll call vote. All voted "Aye".
The Motion carried.

Commissioner Yuhas presented the Wabash Crossing Occupancy report for the month of November 2012. Commissioner Hansbro moved to receive and file the report. Commissioner Gosch seconded the motion.

Hearing no comment, Commissioner Yuhas called for a roll call vote. All voted "Aye".
The Motion carried.

Commissioner Yuhas presented the General Fund Check Register Report for the month of November 2012. Commissioner Hansbro moved to receive and file the report and Commissioner Gosch seconded the motion.

Hearing no comment, Commissioner Yuhas called for a roll call vote. All voted "Aye".
The Motion carried.

Old and New Business

Commissioner Yuhas inquired about the letter from Steve Meiss, of the Chicago Office of Public Housing regarding the troubled status. Commissioner Yuhas stated that he has asked Tom Smith to investigate this matter.

Commissioner Etchason inquired about the status of the Section 3 Plan and surveys with contractors. Jim Alpi, Director of Capital Programs stated that staff is doing a literature review to determine the best approach to revising our current Section 3 Plan. After that process is completed we will be conducting surveys with local contractors to receive input.

James Jankowicz, Legal Counsel suggested that it would be appropriate to hear a slate of nominations for the Chairperson and Vice Chairperson vacancies created by the death of Chairman Leroy Smith. Commissioner Yuhas moved and Commissioner Etchason seconded the motion to nominate Lisa Campbell-Hein as Chairperson. Commissioner Gosch moved and Commissioner Etchason seconded the motion to nominate Commissioner Yuhas as Vice Chairman.

Commissioner Yuhas announced the nominations were closed.

Commissioner Etchason moved to elect the slate of officers as nominated. Commissioner Hansbro seconded the motion. Commissioner Yuhas called for a roll call vote. All voted "Aye".
The motion carried.

Commissioner Etchason made a motion to return to Closed Session to discuss the

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appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body pursuant to 5 ILCS 120/2 (c) (1). Commissioner Gosch seconded the motion. Commissioner Yuhas called for a roll call vote. All voted “Aye”. The motion carried.

The Board of Commissioners then returned to Closed Session at 12:15 p.m.

The Board returned to Open Session at 5:12 p.m.

Commissioner Yuhas stated that there was no further business to come before the board. Commissioner Etchason moved to adjourn. Commissioner Gosch seconded the motion. Upon a call of the roll the Commissioners voted as follows:

Commissioner Yuhas, -“Aye”
Commissioner Gosch, - “Aye”
Commissioner Etchason, - “Aye” and
Commissioner Hansbro – Aye”

The Board adjourned at 5:13 p.m.

Commissioner Yuhas-
Acting Chairman

(ATTEST)

Secretary-Treasurer

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